

AUDIT COMMITTEE SPECIAL MEETING  
MINUTES

An Audit Committee special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Friday, April 19, 2024, at the District office located at 155 Mason Circle Concord, CA 94520.

TRUSTEES PRESENT      Jim Dolgonas, Chair, El Cerrito  
                                 Perry Carlston, Concord  
                                 Michael Krieg, Oakley  
                                 Daniel Pellegrini, Martinez  
                                 Damian Wong, Hercules

TRUSTEES ABSENT      None

OTHERS PRESENT      Paula Macedo, General Manager  
                                 Stacy Stark, Human Resources & Administration Manager  
                                 Natalie Martini, Financial Administrator

1.      CALL TO ORDER:

Audit Committee Chair Dolgonas called the meeting to order at 1:00 PM

Roll Call: A roll call indicated that five Trustees were present and none were absent.

2.      AGENDA MANAGEMENT – There were no changes to the agenda and the agenda was adopted by rule.

3.      PUBLIC INPUT ON NON-AGENDA ITEMS - None

4.      APPROVAL OF MINUTES FROM AUDIT COMMITTEE SPECIAL MEETING HELD ON DECEMBER 12, 2023

\*\*      Motion was made by Trustee Carlston and seconded by Trustee Krieg to approve the minutes from the Audit Committee special meeting held on December 12, 2023. *Motion passed unanimously.*

5.      AUDIT FIRM SELECTION INTERVIEWS – The committee interviewed the firms selected to proceed to the interview phase for the Preparation of Fiscal Year End Auditing Services. A total of three firms were interviewed, namely Harshwal & Co., LLP, MUN CPAs, and Maze & Associates. The committee discussed the interviews and proposals, and agreed to recommend Maze & Associates for one-year engagement for the preparation of the District’s FY 23-24 Audit.

6. BOARD AND STAFF ANNOUNCEMENTS – None
7. ADJOURNMENT – 4:04 PM

I certify the above minutes were approved as read or corrected at a meeting of the Audit Committee meeting held on Monday, August 12, 2024.

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Jim Dolgonas, 2024 Chair Audit Committee