

AUDIT COMMITTEE MEETING
MINUTES

An Audit Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, August 12, 2024, at the District office located at 155 Mason Circle Concord, CA 94520.

TRUSTEES PRESENT Jim Dolgonas, Chair, El Cerrito
 Perry Carlston, Concord
 Michael Krieg, Oakley
 Daniel Pellegrini, Martinez
 Damian Wong, Hercules

TRUSTEES ABSENT Peggie Howell, Walnut Creek

OTHERS PRESENT Paula Macedo, General Manager; Stacy Stark, Human Resources & Administration Manager; Natalie Martini, Financial Administrator; David Alvey, Maze and Associates; Chrissy Mack and Yahaira Velasquez, VCJPA (remote); other members of the public

1. CALL TO ORDER:

Audit Committee Chair Dolgonas called the meeting to order at 6:00 PM.

Roll Call: A roll call indicated that five Trustees were present and one was absent.

2. AGENDA MANAGEMENT – There were no changes to the agenda and the agenda was adopted by rule.

3. PUBLIC INPUT ON NON-AGENDA ITEMS – Three members of the public spoke about non-agenda items. Shaun Redman and Chris Doll, Vector Control Inspectors, spoke about ongoing contract negotiations with SEIU 1021 and urged the Board to reconsider their position on the grievance procedure. Josiah Branaman, SEIU 1021, also spoke about the ongoing contract negotiations and ongoing grievances.

4. APPROVAL OF MINUTES FROM AUDIT COMMITTEE SPECIAL MEETING HELD ON APRIL 19, 2024

** Motion was made by Trustee Pellegrini and seconded by Trustee Krieg to approve the minutes from the Audit Committee special meeting held on April 19, 2024. *Motion passed unanimously.*

5. COMMITTEE DISCUSSION AND REVIEW OF DISTRICT INSURANCE PROGRAMS – Chrissy Mack, Program Administration Director for Vector Control Joint

Powers Agency (VCJPA) gave a presentation to the committee, reviewing and discussing the programs in which the District is enrolled.

6. REVIEW AUDIT TEAM CONDUCTING DISTRICT FIELD WORK – David Alvey, from Maze & Associates, gave background information on the individuals who will be responsible for the District audit this fiscal year.
7. MEET WITH DISTRICT AUDITORS TO REVIEW FISCAL YEAR 2023/2024 ANNUAL AUDIT PROCESS – The committee met with auditors from Maze & Associates to discuss the annual audit process.
8. BOARD AND STAFF ANNOUNCEMENTS – None
9. ADJOURNMENT – 6:54 PM

I certify the above minutes were approved as read or corrected at a meeting of the Audit Committee meeting held on Monday, October 21, 2024.

Jim Dolgonas, 2024 Chair Audit Committee