

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 16-2

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 14, 2016, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Perry Carlston
 Warren Clayton
 Chris Cowen
 Randall Diamond
 Jim Fitzsimmons
 Peggie Howell
 Michael Krieg
 Robert Lucacher
 Richard Mank
 Richard Means
 James Murray
 Dan Pellegrini
 Jim Pinckney
 Rolando Villareal
 Diane Wolcott

TRUSTEES ABSENT Richard Ainsley
 Soheila Bana
 Lola Odunlami
 Sharyn Rossi
 Darryl Young

OTHERS PRESENT Craig Downs, General Manager
 Douglas Coty, Legal Counsel
 Ray Waletzko, Assistant Manager
 Steve Schutz, Scientific Program Manager
 Allison Nelson, Administrative Secretary
 Susan Hootkins,

1. President Diamond called the meeting to order at 7:03 p.m.
2. A roll call indicated that 15 Trustees were present, five were absent, and there are two vacancies.

Introductions of Trustee Murray, Walnut Creek, and Trustee Lucacher, Moraga

3. The meeting opened with the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

** Motion made by Trustee Pellegrini and seconded by Trustee Krieg to approve the agenda as posted. *Motion passed unanimously.*

5. PUBLIC INPUT ON NON AGENDA ITEMS - None

6. PRESENTATION

Randall Diamond, Trustee, for 5 years of service

7. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 16-1, REGULAR BOARD MEETING HELD ON JANUARY 11, 2016

B. EXPENDITURES - APPROVAL OF EXPENDITURES OF JANUARY 1, 2016 THROUGH FEBRUARY 29, 2016, INCLUDING CHECKS NO. 023988 THROUGH NO. 024145 IN THE AMOUNT OF \$613,859.37

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF JANUARY 1, 2016 THROUGH FEBRUARY 29, 2016, INCLUDING CHECKS NO. 66915 THROUGH NO. 66950 AND DIRECT DEPOSIT NO. D00426 THROUGH NO. D00554 IN THE AMOUNT OF \$296,554.32

D. INVESTMENT ACTIVITY REPORT FOR DECEMBER 2015 & JANUARY 2016

** A motion was made by Trustee Pellegrini and seconded by Trustee Fitzsimmons to approve the consent calendar. *Motion passed unanimously.*

8. ACTION ITEMS

A. Report on Final PEIR - General Manager Downs and Susan Hootkins, explained the CEQA PEIR process and the steps taken to complete the Final PEIR for Board approval. The first step to comply with the CEQA process is to certify the final programmatic environmental impact report. It is necessary for the board to adopt findings, approving mitigation activities, and authorizing approval for it's integrated mosquito and vector management program and related actions pursuant to the California Environmental Quality Act. The document will be filed with the Contra Costa County clerks office and await the 30 day challenge period.

** A motion was made by Trustee Fitzsimmons and seconded by Trustee Means to adopt Resolution 16-2 certifying the final Programmatic Environmental Impact Report for it's Integrated Mosquito and Vector Management Program. *Motion passed.*

Ayes: Carlston, Clayton, Cowen, Diamond, Fitzsimmons, Howell, Krieg, Mank, Means, Pellegrini, Pinckney, Villareal, Wolcott

Absent: Ainsley, Bana, Odunlami, Rossi, Young

Abstain: Lucacher, Murray

** A motion was made by Trustee Pinckney and seconded by Trustee Carlston to adopt Resolution 16-3 adopting findings, approving mitigation activities, and authorizing

approval for its Integrated Mosquito and Vector Management Program and related actions pursuant to the California Environmental Quality Act. *Motion passed.*

Ayes: Carlston, Clayton, Cowen, Diamond, Fitzsimmons, Howell, Krieg, Mank, Means, Pellegrini, Pinckney, Villareal, Wolcott

Absent: Ainsley, Bana, Odunlami, Rossi, Young

Abstain: Lucacher, Murray

- B. Approval of District Trustee Committee Members for 2015 - Assistant Manager Waletzko explained that the District's primary banking institution, Bank of the West, requires board minutes acknowledging board members who are on the District Executive Committee; and thereby can sign District checks.

** A motion was made by Trustee Pellegrini and seconded by Trustee Pinckney to approve the current roster of District Trustee Committees. *Motion passed unanimously.*

9. INFORMATIONAL REPORTS

- A. Financial Report - Assistant Manager Waletzko gave an overview of the District budget year to date. It was noted that District costs for Retirement, Other Post Employment Benefits and Workers Compensation are all paid in advance for the year. The Agriculture budget account costs for insecticide and adulticide products will increase as the mosquito season progresses. The Lab supplies will also increase as the lab begins their testing during mosquito season.
- B. Annual Environmental Audit/CEQA Compliance - Scientific Program Manager Steve Schutz, presented a summary of the 2015 Environmental Audit. In order to comply with the California Environmental Quality Act (CEQA), The District adopted a Mitigated Negative Declaration in 1999, which is a statement of best management practices we follow to avoid or mitigate any potential environmental impact our programs may have. At that time, the board requested an annual update from staff. There were no significant changes to our program in 2015 that would have increased our environmental impact. This District, along with a consortium of Coastal Region Mosquito & Vector Control Districts, completed a full Programmatic Environmental Impact Report (PEIR) to ensure that our program has the highest level of CEQA documentation possible. This document will replace our Mitigated Negative Declaration as our CEQA compliance document.

A major component of our program continues to be biological control in the form of mosquitofish. In 2015 the District stocked approximately 95,000 mosquitofish, an increase from the previous year. District technicians continue to stock fish in neglected swimming pools and a variety of other sources. County residents are able to pick up mosquitofish for ornamental ponds on their property and other residential sources. Pesticide use increased in 2015 compared to the previous year, but remained below the ten year average. More applications were needed in 2015 due to higher trap counts and West Nile virus risk levels. Our program remains largely larval control oriented and emphasizes use of biological or

bio-rational larvicides with high selectivity and low environmental risk. We continue to evaluate and incorporate new products into our program as they become available, to improve efficacy and environmental safety and to manage or prevent the development of resistance.

- C. Reports on Conference/Meetings Attended - Trustee Howell attended the CSDA Leadership academy and provided a summary to the Board, she noted that the information provided at the conference gave her insight into how the District operates and recommended that all trustees should attend. Trustee Wolcott attended the MVCAC conference in Sacramento, she noted it was interesting that within two years the emerging disease threats

10. BOARD AND STAFF ANNOUNCEMENTS

- A. Board - None
Staff - None

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:27 p.m.

- ** Motion was made by Trustee Pellegrini and seconded by Trustee Fitzsimmons to adjourn the meeting. *Motion passed unanimously.*

I certify the above minutes were approved as read or corrected at a meeting of the Board held on May 9, 2016.

Ayes: _____
Noes: _____
Abstain: _____
Absent: _____

H. Richard Mank
Secretary, Board of Trustees