

# CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

155 MASON CIRCLE \* CONCORD, CA 94520 \* (925) 685-9301 \* FAX: 685-0266 \* www.ccmvcd.dst.ca.us

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## ADMINISTRATION

GENERAL MANAGER  
  
*Craig Downs*

## BOARD OF TRUSTEES PERSONNEL COMMITTEE MEETING

**\*\*Monday, February 23, 2009\*\***

**7:00 P.M.**

District Office  
155 Mason Circle  
Concord, California 94520

### AGENDA

1. CALL TO ORDER
  2. ROLL CALL
  - 3.\* PUBLIC INPUT ON NON AGENDA ITEMS  
Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.  
  
Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.  
  
Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.
  4. APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETINGS HELD ON JUNE 2, 2008
  5. REPORT ON PROCESS AND REVIEW FOR PERSONNEL, SALARY AND BENEFIT ADJUSTMENTS (Appendix I)
  6. REPORT ON FIVE YEAR PLAN STAFFING (Appendix II & III)
  7. EMPLOYEE HANDBOOK UPDATE (Appendix IV)
- CLOSED SESSION
8. CONFERENCE WITH LABOR NEGOTIATORS

■ A vector is any insect or other arthropod, rodent or other animal of public health significance capable of causing human discomfort, injury, or capable of harboring or transmitting the causative agents of human diseases  
 ■ Protecting the public health and welfare through area-wide, responsive services and programs ■

CONFERENCE WITH JOSE SAAVEDRA, CHAIR OF PERSONNEL COMMITTEE, FRAN BUCHANAN, IEDA, AND CRAIG DOWNS, GENERAL MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6(a).

Titles: All represented employees (SEIU Local 1021)

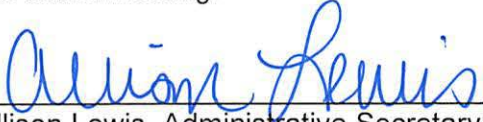
RETURN TO OPEN SESSION

REPORT FROM OPEN SESSION

9. BOARD AND STAFF ANNOUNCEMENTS

10. ADJOURNMENT

*I hereby certify that the District Board of Trustee Agenda was posted 72 hours, or 10 days before the noted meeting:*

  
Allison Lewis, Administrative Secretary

2/13/09  
Date

\* Public comment on non-agenda items will be limited to five minutes per person and can be brought up at this time.

*The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Allison Lewis at least 24 hours before the meeting, at (925) 771-6109*