

ADVANCE PLANNING COMMITTEE MEETING
MINUTES

An Advance Planning Committee special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, August 22, 2019, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT	Warren Clayton, Chair Richard Ainsley Soheila Bana Richard Means James Murray Lola Odunlami Daniel Pellegrini
TRUSTEES ABSENT	Marshon Thomas
OTHERS PRESENT	Paula Macedo, General Manager Maria Bagley, Administrative Services Manager Michael Krieg, Board of Trustee President

CALL TO ORDER

Chair Clayton called the meeting to order at 6:00 p.m.

ROLL CALL

A roll call indicated that seven Trustees were present, one was absent.

1. PUBLIC INPUT ON NON AGENDA ITEMS – None
2. DISCUSSION OF EMERGENCY PREPAREDNESS PLAN – The committee started the discussion of an Emergency Preparedness Plan and considered the definition of emergency, as to include conditions such as fire, severe storm, riot, hazardous materials releases, earthquake, power outages, water supply contamination, mass shootings, airplane crashes, hurricane, flood, and other conditions. Discussion followed on how those threats could have an impact on District’s operations. General Manager Macedo presented the District’s current Emergency Action Plan, signed by previous General Manager Downs. The committee asked the General Manager to identify mission-critical services for continuity of operations prior to the next committee meeting, to be held on December 9, 2019.
3. DISCUSSION OF FORMAT FOR 2021-2025 FIVE YEAR PLAN – The committee briefly discussed their recommendations from the previous meeting regarding a new format for the next 5-year plan.
4. BOARD AND GENERAL MANAGER ANNOUNCEMENTS – None

5. ADJOURNMENT – 7:10 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Advance Planning Committee held on May 4, 2020.

A large black rectangular redaction box covering the signature of Robert Lucacher.

Robert Lucacher, 2020 Chair
Advance Planning Committee