

ADVANCE PLANNING COMMITTEE MEETING  
MINUTES

A Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, October 12, 2015, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT      Warren Clayton - Chair  
                                 Soheila Bana  
                                 Perry Carlston  
                                 Randall Diamond  
                                 Richard Means  
                                 Diane Wolcott

TRUSTEES ABSENT      Dan Pellegrini  
                                 Chris Cowen - President

OTHERS PRESENT      Craig Downs, General Manager

1.      The Committee meeting was called to order at 7:02 p.m.

2.      Roll call indicated that six trustees were present and two were absent.

3.      PUBLIC INPUT AND NON AGENDA ITEMS

None.

4.      APPROVAL OF MINUTES FROM ADVANCE PLANNING COMMITTEE MEETING HELD ON APRIL 6, 2015

\*\*      Motion was made by Trustee Means and seconded by Trustee Carlston to approve minutes from the Committee meeting held on April 6, 2015. Motion passed unanimously.

5.      DRAFT FIVE YEAR PLAN 2016-2020

General Manager Downs gave an overview of creation/editing of past five year plans. Staff has begun work on updating the current draft and some updates were reviewed. A general discussion on the overall format of the document ensued and several changes were recommended. Likewise, General Manager Downs recorded numerous suggested edits to current text.

The committee also discussed specific current programs and preparedness for future public health issues.

6.      BOARD AND STAFF ANNOUNCEMENTS

None

7. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:45 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Advance Planning Committee held on February 1, 2016.

AYES:

NOES:

ABSENT:

ABSTAIN:

 2/1/16  
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Warren Clayton, Chair  
Advance Planning Committee