

EXECUTIVE COMMITTEE MEETING
MINUTES

A Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, February 1, 2010, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Jim Fitzsimmons, Chair
 Richard Mank
 Angela Micheals
 Kirk Thill
 Diane Wolcott

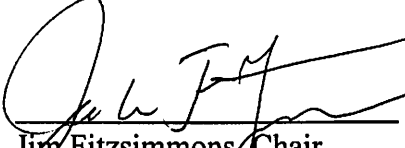
TRUSTEES ABSENT none

OTHERS PRESENT Craig Downs, General Manager

1. The Committee meeting was called to order at 6:02 p.m.
2. Roll call indicated that five trustees were present and none were absent.
3. PUBLIC INPUT ON NON AGENDA ITEMS - None.
4. APPROVAL OF MINUTES FROM EXECUTIVE COMMITTEE MEETING HELD ON DECEMBER 2, 2009
- ** Motion was made by Trustee Mank and seconded by Trustee Wolcott to approve the minutes from the Executive Committee meeting held on December 2, 2009. *Motion passed.*
5. TRUSTEE REIMBURSEMENT POLICY (Appendix I) - The committee worked on creating Resolution 10-2, A Revised Reimbursement Policy for consideration by the full board. This revision was an attempt to better define eligibility of trustees for reimbursement of expenses when attending meetings and conferences related to their role as a trustee.
- ** Motion was made by Trustee Thill and seconded by Trustee Wolcott to recommend Resolution 10-2 to the full board for approval. *Motion passed.*
6. TRUSTEES REPRESENTATION ON OUTSIDE COMMITTEES (Appendix II) (Appendix II) - The committee discussed the protocol for trustees serving on and representing the district on committees of other organizations. Governing principles covering this process were agreed upon and were brought to the full board for consideration.

- ** Motion was made by Trustee Micheals and seconded by Trustee Mank to recommend the new policy "Trustee Appointments to Intergovernmental Agencies" to the full board for approval. *Motion passed.*
7. GASB 45 (Appendix III) - The committee reviewed the options of pre-funding Other Post Employment Benefit's (OPEB's), current market conditions and budget factors.
- ** Motion was made by Trustee Wolcott and seconded by Trustee Thill to continue to monitor factors related to pre-funding OPEB liabilities. *Motion passed.*
8. BOARD AND STAFF ANNOUNCEMENTS - None
9. ADJOURNMENT - There being no further business, the meeting was adjourned at 7:51 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Executive Committee held on June 28, 2010.



Jim Fitzsimmons, Chair
Executive Committee